

Feedback form analysis and action taken Report: 2020-2021

All students enrolled in colleges in all programs in all courses have been notified to fill feedback form online through websites and college received maximum responses as one of the best participations in helping institution to improve its academics and other fields of interest of students. The entire academic session was mostly online due to COVID-19, and students joined classes through online mode.

All feedbacks have been collected; their responses were saved in drive of college mail. The action taken report has been drafted. Head of Institution has taken cognizance to the issues highlighted by the students related to curriculum and teaching performances and facilities in college. Both positive and negative remarks are appreciated by all teaching staffs.

S.N	Question	Response (average %)
1	The entire syllabus is completed in time (Course completion)	85%
2	The teachers encourage participation and discussion in class (Participation & Discussion)	70%
3	Modern teaching aids, power point presentations, web- resources, etc. are used by the teachers while teaching (Resources)	68%
4	The evaluation process is fair and unbiased (Evaluation Process)	75%
5	The teachers guide the students for overall personality development of the students (Student Centric)	70%
6	The overall quality of teaching-learning process is very good (Gross evaluation from students)	75%

The following are the analysis based on feedback responses of all streams on an average basis:

Action taken report:

- There are 55% teachers whose rating was good and 22% teachers whose rating was very good. Overall, the students were satisfied with these teachers However there was 23 % teachers whose % score was below i.e., their performance was average. These teachers were communicated about their feedback and were advised to take more efforts to improve their performance by Principal of the College.
- Students want improvement in IT facilities. Overall students are satisfactory with college initiatives and efforts to improve the teaching-learning process. The classrooms are to be converted into smart classrooms and E learning platforms are to be promoted like SWAYAM, NPTEL, edx.org
- To enhance student centric activities and popularized amongst Pupils, like formation of societies and clubs for building personalities and holistic development of them.



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Feedback form analysis and action taken Report: 2019-20

Feedback forms are available to college students in there WhatsApp groups, in website and in emails. Feedback form consist of questionnaire related to teaching learning process, teachers' performance, and teacher syllabus conduction and performance evaluations.

Students are submitting their feedbacks online. All feedbacks are collected, saved, and analyzed. The action taken report has also been drafted. Head of Institute has addressed the points highlighted by the students related to curriculum and teaching performances.

The following are the analysis based on feedback:

- 1. The teachers help the students in conducting experiments through set of instructions or demonstration.
- 2. The teacher identifies your strengths and encourage you with providing right level of challenges.
- 3. The teachers refer to latest development in field.
- 4. The courses studied by me have enhanced my knowledge as well as my skills and my capabilities.
- 5. The evaluation process is fair and unbiased.

ACTION TAKEN REPORT:

- The head of Institute and teachers came to common consensus that all experiments must be initiated by demonstration of practical, to make students to understand concept, procedure, and handling techniques.
- 2. The teachers must identify students' academic & intellect level in class and concept of curriculum may be explained to advance and slow learners in different efforts.
- 3. The teachers have to advance their knowledge in terms of teaching methodology, pedagogical tools, use of ICT tools to improve their teaching and methods of imparting knowledge.
- 4. To conduct debates and seminar in all subjects once in a week to make students expressive.
- 5. Teachers must develop mechanism to evaluate students in theory and practical's by justifying their performance in various parameters. A format of distribution of marks to be decided 7 finalized to display.
- 6. Grooming of students must be done by promoting them to participate in co-curricular and extracurricular activities.



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Feedback form analysis and action taken Report: 2018-19

With the commencement of full-fledged ICT facilities feedback forms have been generated in google forms and have been available to students in website. Parents, teachers, Employers, Alumni feedbacks are also available online.

Students are submitting their feedbacks online from academic year 2018. All feedbacks are collected, saved, and analyzed. The action taken report has also been drafted for 2018-19. Head of Institute has drawn attention towards the weakness in teaching Learning process and appreciated the healthy practices which are getting positive remarks from students, Parents and other stakeholders.

The following are the analysis and action taken on Students Feedback:

- There should be balance between course/syllabus theory and practical.
- The teachers requested to use modern teaching aids, power point presentations, webresources
- The entire syllabus to be completed in time
- The teachers encourage participation and discussion in class
- The teachers' attitude towards the students is friendly & helpful
- The teachers are available and accessible in the Department after lecture timings

ACTION TAKEN REPORT:

- More practical facilities to be generated and laboratories to be equipped with more equipment's. As limited number of equipment's restrict students to perform well in practical's.
- ICT facilities to be enhanced in classrooms. Teachers must acquaint more online resources to the students for studies.
- The syllabus coverage must be according to plan. The lagging must be completed by taking extra classes.
- The teachers must allocate time for students' participation in class
- The teachers are in workload and hence are unable to develop cordial relation with students, so mentors are to be more better Liaison person between teacher and students to look into their needs.
- As the teaching staff is less in number as per student-teacher ratio so teachers are engaged in college activities, at least one day be focused by teachers to be available in Departments for looking into the need of availability to students and timings of availability to be displayed in Departments.



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